

Scott Walker
Governor

Kitty Rhoades
Secretary



State of Wisconsin

Department of Health Services

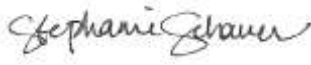
DIVISION OF PUBLIC HEALTH

1 WEST WILSON STREET
P O BOX 2659
MADISON WI 53701-2659

608-266-1251
FAX: 608-267-2832
TTY: 888-701-1253
dhs.wisconsin.gov

Date: July 27, 2015

To: Local Health Departments
District Attorneys

From: Stephanie Schauer, Ph.D. 
Interim Program Manager
Wisconsin Immunization Program

Subject: Changes to Enforcement of the Immunization School Law

The reporting requirements have changed for the enforcement of the school immunization law. Schools can no longer report individual student information for those out of compliance to the local health department or to the District Attorney without specific written parent consent for the reporting. (Note: DPH doesn't have this parental consent release form. Schools or districts wishing to report to either of these entities should consult with legal counsel regarding proper consent.) These changes ensure that schools remain in compliance with the Federal Educational Rights and Privacy Act (FERPA). As a result, follow-up with students who are out of compliance, and enforcement of the school immunization laws, should be done by the individual school or school district.

Therefore, only F-04002 of the School Report to the Local Health Department (formerly part A of F-04002), should be submitted directly to the local health department, as this contains only summary data. Form F-01580 (which was formerly Part B of F-04002) should be completed and retained with the school, but should **not** be submitted to the local health department without parent consent. As such, it will still fulfill the obligations outlined in Wis. Admin. Code § DHS 144.07(6) and will be useful in the event of a vaccine-preventable disease outbreak. Please note that in the event of an outbreak, the release of specific, relevant student information to the local health department for the purpose of preventing further disease is still required, per Wis. Admin. Code § DHS 144.07(9).

In addition, the School Report to the District Attorney (F-44212) is no longer in use and has been removed from the school booklet. Individual student information for children who are out of compliance should **not** be sent to the District Attorney.

We understand that the collaboration among schools, local health departments and district attorneys has been important to ensure children receive all the required vaccinations and are protected. Given these changes, we hope to work with you to explore other options for continuing this assurance role. Therefore, in the near future,

DPH will be conducting a survey with schools and local health departments to find out more about what is being done in order to learn and share best practices in this area.

If you have any problems, questions or need assistance, please contact your nearest Regional Immunization Program Advisor listed below.

Eau Claire

Jim Zanto
james.zanto@wisconsin.gov
715-836-2499

Green Bay

Susan Nelson
susanl.nelson@wisconsin.gov
920-448-5231

Madison

Wilmot Valhmu
wilmot.valhmu@wisconsin.gov
608-266-0008

Milwaukee

Cathy Edwards
cathy.edwards@wisconsin.gov
414-227-3995

Milwaukee

Jacqueline Sills-Ware
jacqueline.sillsware@wisconsin.gov
414-227-4876

Rhineland

Jane Dunbar
jane.dunbar@wisconsin.gov
715-365-2709

Thank you for your continued cooperation.

cc: School Superintendents, DPI School Health Services, Local Health Departments, Regional Office Directors, Nursing Consultants, and Immunization Program Advisors